

MISSISSIPPI DEPARTMENT of EMPLOYMENT SECURITY
needs your help to identify refusals of work!

Report Refusals of Work

GETTING MISSISSIPPI

**BACK TO
WORK**

REPORT A REFUSAL OF WORK IN 2 WAYS.

- 1 **RESTART MS** provides reporting of Refusal of Work, Return to Work, Unable to Contact Ex-Employees, and Never Separated (Fraudulent Claims).

Note: ReStartMS requires that employers use their Unemployment System login.

- 2 **Employers > Report Separation or Refusal of Work** provides reporting of Refusal of Work and Job Separations (Voluntary Quit and Discharge).

Businesses that post job openings through the MS Works system help quickly connect refusals of work. Even if a business does not have the applicant's social security number or other identifying information, the MS Works system can identify a person through referrals and help identify a refusal of work in the system.

Refusals of Work MUST BE reported within 10 days from the date of refusal.

To report refusals of work online, visit mdes.ms.gov

- A. Use the top bar and select *ReStartMS*, or
- B. Under the *Employers* tab, select *Report Separation or Refusal of Work*

Once the *refusal of suitable work* information is submitted, an investigation will be conducted to determine the individual's ongoing eligibility. This may warrant a follow-up call to obtain additional facts.

The screenshot shows the MDES website interface. At the top, there are navigation links for 'FOR COVID-19 RESPONSE INFORMATION >', 'INDIVIDUALS: UNEMPLOYMENT INSURANCE SERVICES >', and 'EMPLOYERS: RESTART MS - REHIRES, WORK REFUSALS, OR FRAUDULENT CLAIMS >'. The MDES logo is prominently displayed. Below the logo, there is a search bar with the text 'Need Help? Ask a Question Here.' and a 'SEARCH' button. A navigation menu includes 'I Need A Job', 'Employers', 'Unemployment Claims', and 'Information Center'. A dropdown menu is open under the 'Employers' tab, showing options like 'Search for Employees', 'Post a Job', 'File and/or Pay Unemployment Tax', 'Register with Us', 'New Hire Reporting', 'E-Response', 'Tax Credits, UI Services & Appeals', 'QuickAccess', 'Report Separation or Refusal of Work', and 'Work Opportunity Tax Credit'. A red arrow labeled 'A' points to the top navigation bar, and another red arrow labeled 'B' points to the 'Report Separation or Refusal of Work' option in the dropdown menu. A 'POST A JOB' button is also visible. In the background, there is a keyboard with a 'JOB' key and a Mississippi State Debit MasterCard.

Are those filing for unemployment required to search for work?

Mississippians filing for unemployment are required to apply for work to be eligible to receive unemployment benefits. If MDES determines an individual is not applying or is refusing to apply for suitable work, then unemployment payments will be stopped. Those filing for Unemployment must make an active effort each week, this includes registering with the MDES employment services and contacting at least three (3) employers each week. One (1) of these contacts must include the submission of a job application.

FOR AN EXPLANATION OF SUITABLE WORK AND UNSUITABLE WORK, PLEASE VISIT <https://mdes.ms.gov/refusal>

TO CONNECT WITH JOB SEEKERS, SEE NEXT PAGE

Employers, we hear you!

Your major concerns are finding **qualified workers**, **refusals of work**, and **issues related to suitable work**. MDES is prepared to help you **restart your business** by getting employees **back into the workforce**.

We can help you

- ✓ Post your jobs!
- ✓ Find qualified employees!
- ✓ Fill your positions!
- ✓ Report Refusals of Work!

CONNECT BUSINESSES WITH JOB SEEKERS

POST JOB OPENINGS

Jobs posted in MS Works are sent immediately by email and text message to thousands of job seekers in Mississippi. All openings are also listed with the National Labor Exchange. **FOR FREE!**

RECRUIT CANDIDATES

MS Works allows you to search & recruit by location, education, and experience. You can require candidates to apply online through MS Works, in person, or your company's hiring system.

EMPLOYER SERVICES

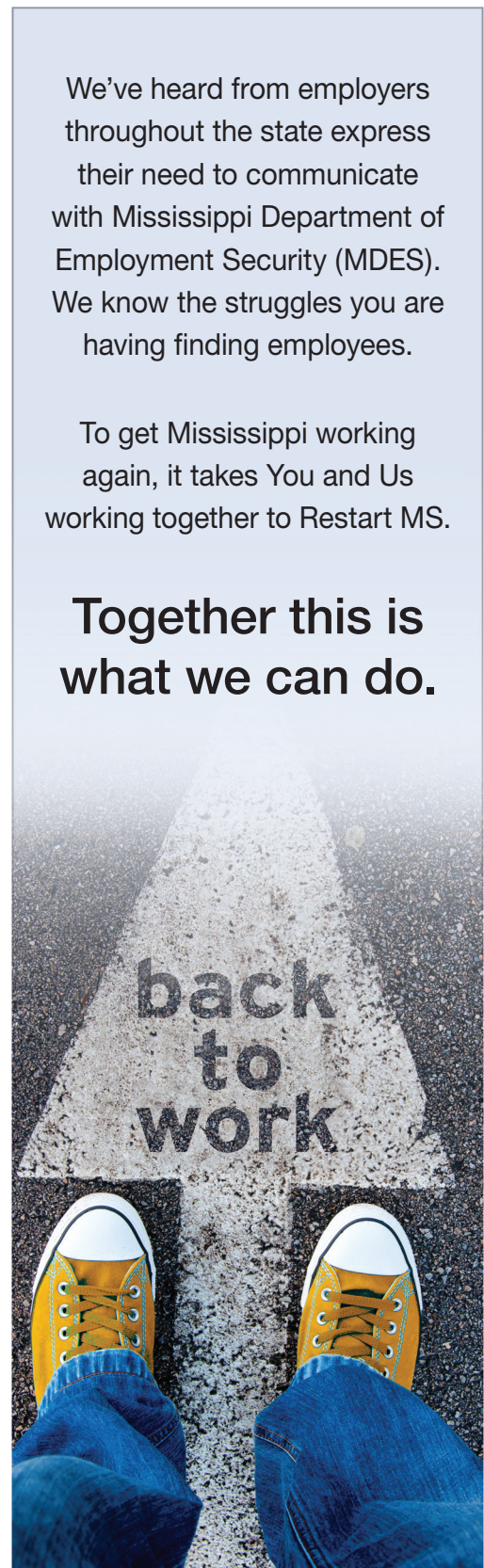
While all of the features of MS Works support self-service, MDES WIN Job Center staff are available statewide to assist in listing jobs, interviewing candidates, actively recruiting prospects, job fairs, and more. Additionally, a contact center is available to assist employers with listing jobs at **601-493-9427 – Option #1**.

To post a job to MS Works, find a local WIN Job Center, or to download the MS Works mobile app, visit mdes.ms.gov/msworks

We've heard from employers throughout the state express their need to communicate with Mississippi Department of Employment Security (MDES). We know the struggles you are having finding employees.

To get Mississippi working again, it takes You and Us working together to Restart MS.

**Together this is
what we can do.**



MDES MISSISSIPPI DEPARTMENT *of* EMPLOYMENT SECURITY

An equal opportunity employer and program, MDES has auxiliary aids and services available upon request to those with disabilities. Those needing TTY assistance may call 800-582-2233. Funded by the U.S. Department of Labor through the Mississippi Department of Employment Security.