



Mississippi Department of Employment Security

Tate Reeves
Governor

Robin Stewart
Interim Executive Director

Amendment #1 Consolidated Questions and Answers Security Guard Services IFB 2024-01

Proposers shall acknowledge receipt of any amendment to the solicitation by signing and returning Attachment F. The acknowledgement must be received by MDES by the time and at the place specified for receipt of proposals.

The Mississippi Department of Employment Security (MDES) appreciates the interest you have shown in the Invitation for Bids for Security Guard Services (IFB 2024-01). In response to the questions received by interested vendors concerning IFB 2024-01, MDES submits the following consolidated questions and answers.

1. What are the required security guard staffing hours for the MDES WIN job locations (“WIN Job Centers operated by MDES”)
 - A. Operating hours for the WIN Job Centers can be found at [MDES - Win Job Centers \(ms.gov\)](#). Click on each location for specific hours. Typically, most centers are open Monday through Friday from 8:00 am to 5:00 pm.
 - B. Local office guards will receive 2–15-minute breaks and a 30 minute lunch off the clock; however, must stay on the premises.
2. Please Clarify the hours at Job Centers.
 - A. Please see the answer to question #1.
3. What is the amount of usage and duties required while using state-provided vehicles as listed.
 - A. Usage and duties will be at the discretion of the agency in consultation with the provider.

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4. Is there any additional equipment required to be provided by the vendor.
 - A. Guard will have access to the agency's camera system. Security cameras are at the State Office only.
5. Will wage / billing adjustments be allowed during the initial term of the contract.
 - A. This will be a firm, fixed contract.
6. Will approved OT be billable
 - A. OT may be used only with prior approval by MDES management.
7. Will site visits be scheduled or allowed.
 - A. Due to time constraints, site visits will not be scheduled. Before contract – three's no time. After contract awarded – Scheduled visits will be approved.
8. Who is the current provider and for how long
 - A. The current contract is with Allied Security since 2020.
9. What are the current billing and wage rates
 - A. \$17.60 Regular/\$24.00 Emergency. Wage rate \$12/hour
10. Will the award be to a single provider, or will multiple awards be made
 - A. Single award
11. Must you bid on all locations to be eligible for an award
 - A. Yes, this will be a statewide contract including all locations.
12. Is the hourly rate per guard on Attachment B for the 1st year of the contract, or for the 4 year term, excluding the 1 year option to extend
 - A. The rate will be for the entire contract including the option year.
13. Will a waiver be provided by the current vendor should the contract be awarded to another vendor and the state wish to retain any of the current staffing? (Non-solicitation of Employees. Each party to this agreement agrees not to employ or to solicit for employment, directly or indirectly, any persons in the full-time or part-time employment of the other party until at least six (6) months after this

agreement terminates unless mutually agreed to in writing by the State and Contractor. (pg:33))

A. This will need to be determined by the new contractor when hiring guards for this contract. The agency expects that should a non-compete clause exists that prevents any current guards from being hired, the new company will have staff to fulfill the contractual obligations.

14. Please provide the number of holidays recognized by the department, which locations will require security services, and the hours of service required

A. A link to the holidays is listed in Section 1.1.1. Please see question number 1 for hours. Holidays – State Office is the only post a guard will have to be present on a holiday.